



Morwenstow Parish Council

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Draft Minutes of the Monthly Parish Council Meeting; held at 7:30pm on Wednesday 17th April 2024 at the Community Centre.

1.	Attended by: Cllrs. Phipps (Chair), K Boundy, G Worden, N Steer, C Myers, J Payne, S Tilbey & the Clerk – S Rosser.
2.	Apologies for absence were received and accepted from: Cllrs. J Hobbs, K Jones & R Savage.
3.	Public Participation: No members of public were present.
4.	Disclosures: Cllr. J Payne – Planning P2.
5.	Dispensations: None were required.
6.	The previously circulated minutes of the Monthly Parish Council meeting held on 20 th March 2024 were approved and signed by the Chair. <i>There had been one amendment to the bridge name on item – 9. A noted prior.</i>
7.	Matters arising from the minutes and updates. Cllr. N Steer has repaired the noticeboard at the Men’s Institute & The Kings Portrait has arrived. Discussion on where to hang the portrait took place. <i>Resolved for the Clerk to seek permission from the Hall Committee to hang this to the left of the door on the north wall of the Committee room.</i>
8.	To receive a report from our Cornwall Councillor: Shorne Tilbey. <ul style="list-style-type: none"> • Attended full council in Truro this week. Currently at £220M redevelopment scheme in Pydar Street, Truro in progress. A further £10M was required to finish the project. This meeting focused on agreeing this to move it forward. This is a huge amount of infrastructure – more information is available on Cornwall Councils website. There was a strong voice from North Cornwall present to remind CC that we are here. • Capital Program for Transport is currently undergoing work. This is worth £2M and has received some funding from the Levelling up fund. • There is concern for loss of arable farm land to solar farms. Most of this area is grade 3 land. A lot of Cornish soil is owned out of County and rented back to farmers. • Children & Families Overview & Scrutiny Committee: the youth council will have their annual event on 26/04/2024 between 4 & 6pm. • Along with Cllr. C Myers, we met with the local community beat officer – Nina Sargent. She is very proactive within the community. They are very badly understaffed and working within difficult conditions because of this. There is a lot of procedural red tape which makes what seems like the simplest of task to us, take weeks/months to resolve.
9.	Parish Maintenance and Matters for discussion: <ol style="list-style-type: none"> a) Parish maintenance & hedges; <i>C.Cllr. Tilbey has asked Highways to come back to finish clearing the leftovers from the recent hedge-trimming. The new signs that have been erected on that same section of land are being removed by enforcement officers. Travelbridge has been reported as needing attention.</i> b) To note completed tree log; <i>Cllr. Hobbs not in attendance – will be checked at the May meeting.</i> c) To note completed playpark log; <i>No news from RoSPA yet, email states April/May for the inspection but it’s booked. Cllr. Savage not in attendance for playpark log – will be checked at the May meeting. Cllr. Boundy asked if the overhang of the shelter going to be reattached? Need to ascertain if the works need to be completed. Answer unknown at present.</i> d) To note completed overall grounds log; <i>sign damage reported Cllr. Payne has fixed the sign. Log to be emailed to Clerk.</i> e) To note completed outdoor fitness equipment log; <i>Cllr. Payne to email the log to the Clerk.</i> f) To finalise public toilets & Duckpool toilets records log; The risk assessments that were designed previously are meant for a yearly review. <i>Cllr. Worden to meet with the Contractor and run through and agree these/propose amendments if necessary. Discussion took place to check that appropriate signage is available along with caution signs for when cleaning is taking place. Date for Painting Thursday 25th April at 6:30pm.</i> g) Update on defibrillator; <i>Morwenstow United Charities have formally agreed to take ownership of the Shop AED by receiving gifting from SWAST. Guardianship to remain the same and running costs to be split 50/50 between MUC & MPC as previously agreed. Clerk to pass information to Andrew Collins of SWAST to formalise the paperwork. There is still match funding available from MUC for a defib in Woodford.</i> h) Invasive species survey request; <i>one parishioner has enquired via the MPC website so far. This will continue to run.</i> i) Flag pole – update – <i>materials are still on order, have been chased. This could be brought back to site for 23rd April for St. Georges Day but it seems unrealistic to do this and return it for the further works.</i>
10.	Health & Well Being Project Update: <i>Expression of interest response now received. Invited to go forward to a full application. Contact from James Thomas (CLUP Facilitator) wanting to have an introductory meeting with advice. This will take place at</i>

	<p>11:15 on Thursday 18th April. The procurement process has been followed. Two prices were received for the pump track. Five prices were received for the MUGA. The full application form will be submitted as soon as practicably possible. The Steering Group are working on this. The Clerk is also working with Cllr. Tilbey to prepare the discharge of conditions application.</p>																		
11.	<p>Insurance renewal: Receipt of renewal paperwork. Renewal premium is £748.61. £700 had been budgeted. The Clerk has asked for further clarification on the sums insured as some seem rather high. Renewal not due until June, further work will take place for resolution and payment at the May meeting.</p>																		
12.	<p>Review of Policies: Standing Orders – there were no changes to make, resolved to adopt as reviewed. Cllr. Steer distributed copies of the newly written emergency plan. This will be an item for discussion on the May agenda.</p>																		
13.	<p>Speakers for the Parish Meeting on 22nd May 2024: Cornwall Air Ambulance will attend. Devon Wildlife Trust unable to attend. Still trying to speak with Bude RNLI – have attempted contact via their Facebook page. Invites to be sent.</p>																		
14.	<p>Training available: Number of opportunities within the Training Bulletin – available to all Councillors – see Calendar.</p> <ul style="list-style-type: none"> - Free Climate Change Training in April (23rd/25th & 29th). - Suicide Awareness 10th June 2024 (5:15 – 6:15) Bude Parkhouse Centre Cllrs. Phipps & Tilbey both hope to attend before the CAP meeting. <p>C.Cllr. Tilbey said that he would be attending the Climate Jury Presentation at the extraordinary meeting of Bude-Stratton Town Council the following evening, a report would follow by email prior to the next meeting.</p>																		
15.	<p>Correspondence:</p> <ul style="list-style-type: none"> * Cornwall Council: Town & Parish Council Newsletter x2; positive planning newsletter; road closure intention (15/4 – 23/4); east area sub planning committee agenda; CLOS Good Growth Fund Update; C.Cllr. Tilbey – x2; Affordable Housing; CLUP E.O.I. Receipt; 2024 Cornwall Planning Partnership; Localism; CIL report request; Streetworks x2: Road From James’s Cross To Junction North East Of Crosstown, Morwenstow - 15th April 2024 to 23rd April 2024 (24 hours); Planning Portal offline – 7am – 4pm 14/04/2024; Forest for Cornwall; Listening to you with Linda Taylor – 13th May, 7pm The Falcon Hotel. * Cornwall ALC: Training opportunities; membership renewal invoice; Go collaborate training – 16/04/24 * NALC – Events; Newsletters; CEO Bulletin; job listings, JPAG Practitioners guide. * SWAST – re defib * Various Emails re Health & Wellbeing Project – tender submissions and invitation to submit a full application to CLUP * Devon Wildlife Trust/Cornwall Air Ambulance – re open meeting. * Newsletters and updates from Information Commissioners Office; HMRC; Volunteer Cornwall; Rural Service Network. * BDO LLP re AGAR * NHS Cornwall together bulletin * Parishioner emails: planning x 2, defibrillator at Shop, sign damage, invasive species survey * Parishioner phone calls: re use of football pitch * Zurich insurance renewal. 																		
16.	<p>Finances:</p> <p>The accounting spreadsheet had been distributed to Councillors prior to the meeting. All payments were agreed as per the schedule. The invoices were checked and initialled by Cllr. Tilbey, the cheques were signed and initialled by Cllrs. Boundy & Phipps. Cllrs. Myers & Worden checked and signed the bank statements.</p> <p>Invoices paid were as follows: Aquiss – Broadband: £32.00; Parish Magazine Printing – Hamlets for March: £55.40; Cornwall ALC Ltd – Yearly subscription: £424.09; Chadds – Toilet rolls & Paper towels: £38.53.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">Bank reconciliation at 31st March 2024</td> </tr> <tr> <td>Balance as at 29/02/2024</td> <td style="text-align: right;">- £ 9,640.00</td> </tr> <tr> <td>Plus income (Planning refund from CC)</td> <td style="text-align: right;">- £ 351.00</td> </tr> <tr> <td>Less expenditure</td> <td style="text-align: right;">- £ 3,426.66</td> </tr> <tr> <td>Balance as at 31/03/2024</td> <td style="text-align: right;">- £ 6,564.34</td> </tr> <tr> <td>Bank statement as at 31/03/2024</td> <td style="text-align: right;">- £ 6,564.34</td> </tr> <tr> <td>Less outstanding payments</td> <td style="text-align: right;">- £ 470.03</td> </tr> <tr> <td>Business reserve balance as at 31/03/2024</td> <td style="text-align: right;">- £10,222.68</td> </tr> <tr> <td>Total funds held as at 31/03/2024</td> <td style="text-align: right;">- £16,316.99</td> </tr> </table> <p>The repayment of the LMP/SWCP scheme from Cornwall Council was not received within this financial year; but has been paid to the Council since (£3,866.40).</p> <ul style="list-style-type: none"> • To note CIL annual report. Submitted as requested to Cornwall Council – to go on Parish website also. • Internal Audit is to take place the week of 22nd April - noted. 	Bank reconciliation at 31st March 2024		Balance as at 29/02/2024	- £ 9,640.00	Plus income (Planning refund from CC)	- £ 351.00	Less expenditure	- £ 3,426.66	Balance as at 31/03/2024	- £ 6,564.34	Bank statement as at 31/03/2024	- £ 6,564.34	Less outstanding payments	- £ 470.03	Business reserve balance as at 31/03/2024	- £10,222.68	Total funds held as at 31/03/2024	- £16,316.99
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17.	<p>Planning:</p> <p>Planning Partnership Invite: Following further correspondence with the Planning Partnership – Cllr. Worden is now a member. Cllr. Worden has read through the consultation, guidance & policy documents. Training has been requested, currently awaiting further arrangements for this. Topics that were highlighted were: length of time for enforcement action; neighbour notification of development; lack of communication with tree officers; issues with officers being unfamiliar with the area. Cllr. Worden will update further when more information is available.</p> <p>Cllr. Tilbey offered to copy Cllr. Worden in on planning matters where appropriate.</p>																		

Applications received for consultation by members to agree a consultee response to be submitted to Cornwall Council:

P1 – [PA24/02072](#) | Phased residential development for 4 dwellings | Land West Of Woodridge Wooley Morwenstow Bude Cornwall EX23 9PW

MPC Comments: *Morwenstow Parish Council are pleased to see that more detail of surface water drainage; and how it will be addressed, has been included within this application. However, we still feel unable to support this application. The bulk & massing of the proposal creates urbanisation of the countryside. Our previous comments of PA23/05306 are still relevant.*

P2 - [PA24/01720](#) | Outline Application for one new dwelling, with all matters reserved except for access. | Land Between Foxhaven and Meadow View Eastcott Bude Cornwall – **Cllr. Payne left the room whilst this application was discussed.**

MPC Comments: *Morwenstow Parish Council have the same comments as before for application PA23/05690 of which was refused. Nothing material has changed since appeal decision: APP/D0840/W/16/3163814 was dismissed. We are therefore unable to support this application.*

No further applications were discussed for comment.

For information only:

- **Awaiting decision:**

[PA23/06926](#) | Two Storey Side Extension with Solar Panels and a 2m natural stone garden wall to side and rear. | Higher Cross Crosstown Morwenstow Bude Cornwall EX23 9SR

[PA23/10091](#) | Erection of an agricultural building. | Land North East of Woolley Morwenstow Bude Cornwall EX23 9PW
[PA24/01773](#) | Kitchen extension. | Woodford Methodist Church Woodville Road Woodford Bude Cornwall EX23 9HZ

- **Cornwall Council Decision Approved/Withdrawn/Refused:**

[PA24/00899](#) | The erection of an agricultural storage shed. | Land at Shop Bude EX23 9SQ - **REFUSED**

[PA24/00304](#) | Erection of a new barn, sized 6 meters by 12 meters on a concrete base. | South Woolley Orchard Woolley Bude Cornwall EX23 9PP - **REFUSED**

- **Pre-Application Advice given: NONE**

- **Appeal to Secretary of State: (ON-GOING)**

23/00160/REF | Construction of five detached dwellings. | Land East of West Beckon Close Shop Morwenstow Cornwall

18. Date of next monthly meeting – **Wednesday 15th May 2024.**

With there being no further business – the Chair closed the meeting at 2045.